

Pike County Chamber & Economic Development Corporation

Executive Board Membership Meeting Minutes

Pike County Farm Bureau Building

May 20, 2024

Attendees

Brenda Middendorf, Karrie Spann, Patrick Conley, Kent Goewey, Jenna Morrow, Craig Gengler, Pat Apps

Call to Order

The meeting was called to order by Patrick Conley, Chairman, at 5:32 pm.

Minutes

Meeting agenda and minutes of the March 25, 2024, meeting were provided for review. Craig Gengler made the motion to approve the minutes, Kent Goewey, second. Motion carried.

Financial Report

Craig Gengler summarized the Financial Report. Balance Sheet as of May 17, 2024: Total Liabilities & Equity \$238,099.64. Profit & Loss, March 25-May 17, 2024: Net Ordinary Income \$26,134.23. Profit & Loss, January 1-May 17, 2024: Total Income \$44,151.14. Income by Customer Survey, Total \$33,989.20. Profit & Loss Previous Year Comparison, Net Income Jan. 1-May 17, 2024, \$44,151.24; 2023, \$30,062.73, a change of \$14,088.41 (46.9%). Kent Goewey made a motion to place the financial report on file, Jenna Morrow, seconded. Motion carried.

Director's Report

Brenda Middendorf summarized her written report. Collect and prepare tax documents for accountant. Attend WIEDA meeting to endorse Pittsfield Industrial Park West inclusion. Small Business classes wrap up, 8th grade career fair, Accommodation grant contracts, Advantage Loan handout created, City of Barry

DCEO grant monthly reports, County of Pike DCEd grant reports, EPA grant for lead service line inventory for Griggsville, Village of Milton OSLAD grant reports.

Motion to enter into Closed Session was made by Craig Gengler, Kent Goewey, second. Voting members entered into Closed Session at 5: 42 pm.

Old Business

Annual Meeting review- Brenda Middendorf felt the Annual Meeting went well. Planning for next years annual meeting, any suggestions for venues are welcome.

County of Pike grant status update- The DCEO grant deadline was originally until May 31, 2024. The County Board Chairman was asked to submit a request for an extension. The request was for an extension will be until May 31, 2025. DCEO granted an extension until July 31, 2025, which was longer than requested. According to Chris Johnson, Pike County Highway Department, the bridge will be built by Oct. 1, 2024, using IDOT funds. Currently we are having to continue making reports as if we are using the DCEO funding. If an audit is approved by the time the bridge is completed, it is unknown what the status will be because we are still trying to get an answer from IDOT as to whether we can replace the IDOT funds to the Pike County Highway Department credit.

Organization Status- – Vervocity has been asked to provide a quote for adding a Member Directory and Job posting tab to the current PCCEDC website. The name and logo on the website has been updated. A Master list of Chamber members and payments has been created. There were confusing lists of who got invoiced, who were Members, some deposits have been made to the Chamber account instead of turning over to PCCEDC and those were in emails. Currently 89 out of the 156 invoiced have paid but the other list shows 275 members, so it is possible that some members never were invoiced. Brenda will continue to correct and update Chamber memberships and invoicing.

New Business

Director Update – Interview was successful, and applicant was offered the job. She has interviewed for another job and is deciding which position she will take.

Solar Workshop – We hosted a Solar Workshop in 2018 and we've been requested to host an update.

Employer Workshop – This is in partnership with Workforce Innovation Board. Currently scheduled for June 18th. Need 10 businesses to host.

Restitution Payments-a discussion was held regarding the process to pursue restitution payments due to the Chamber of Commerce.

TriState Summit sponsorship- a discussion was held regarding sponsorship levels for the TriState Summit. Last year PCEDC was a Sustaining Partner which is the \$250 level.

Chairman's Comments

None

Visitor's Comments

None

Member's Comments

Jenna Morrow-working on scholarship awards, 24th Annual Two Rivers Farm Bureau Foundation Golf Tournament to benefit Ag literacy on June 14th.

Brenda Middendorf-potential buyer for Hilltop Custom Meats processing business. The request for a Hole sponsorship for the Annual JWCC Golf Outing was not received until after the event. Would PCEDC still like to make a donation of \$200 which is the usual sponsorship amount or wait until next year?

A motion to exit Closed Session was made by Kent Goewey, Craig Gengler, second. Motion carried. The Voting Members exited Closed Session at 6:17 pm.

A motion was made by Kent Goewey to pursue the restitution due to the Chamber of Commerce. Jenna Morrow, second. Motion carried.

Due to the merger of Pike County Economic Development Corporation and the Pike County Chamber of Commerce, a motion was made by Craig Genlger to set a deadline (within 30 days of contact) for the closure of all bank accounts operated by the previous Pike County Chamber of Commerce and to cancel all utilities at the Chambers previous location. Kent Goewey, second. Motion carried.

Kent Goewey made a motion to sponsor the TriState Summit at the Sustaining Partner level of \$250. Craig Gengler, second. Motion carried.

Kent Goewey made a motion to donate \$200 to JWCC Golf Outing. Craig Gengler, second. Motion carried.

Brenda Middendorf will be on vacation in June. The June meeting will be moved to the July 22, 2024 meeting.

Adjournment

With business concluded, a motion was made to adjourn the meeting by Kent Goewey. Jenna Morrow, second. Motion carried. The meeting concluded at 6:24pm.

Minutes respectfully submitted by Karrie Spann, Secretary.