**Pike County Economic Development Corporation**

**Executive Board Meeting Minutes**

**Pike County Farm Bureau Conference Room**

**July 23, 2018**

**Attendees**

Brenda Middendorf, Craig Gengler, Pat Conley, Jim Sheppard, Charlie Hull, Casey French, Max Middendorf, Jeff Hogge

**Call to Order**

The meeting was called to order by Patrick Conley, Chairman at 5:32pm. Meeting agenda and minutes were provided via email to members and were available for review.

**Minutes**

After review, Jim Sheppard made the motion to approve the minutes as written, second Max Middendorf. Motion carried.

**Financial Report**

Craig Gengler summarized the Balance Sheet as of July 20, 2018: PCEDC Checking $15,322.48, PCEDC Savings $73,352.81, Total Current Assets $80,306.79. Profit & Loss, January 1-July 20, 2018: Invest-Savings/short term CD $416.55, Other types of Income $45.50, Total Program Income $39,11200, Net Income $21,563.08. Profit & Loss, June 26 through July 20, 2018: Total Income $1750.81, Net Income $-1,146.30. Profit & Loss, January 1-July 20, 2018 & 2017 Comparison: Net Income 2018 $21,563.08, 2017 $27,717.38. Income by Customer Summary January 1-July 20, 2018 Total $20,462.00.

**Director’s Report**

Director Brenda Middendorf reviewed the written interim director’s report for July, 2018. Standard administrative duties completed. Worked with AmeriCorps Intern to find housing. Promotion and hosting of Solar Lunch & Learn. Press release of recycling changes. Attend DCEO Community Development Block Grant workshop for 2 days in Springfield. Worked on Pike County Revolving Loan Fund closeout, Accommodation tax grant contracts made.

**Closed Session**

A motion was made to go into Closed Session by Max Middendorf, second, Craig Gengler. Motion carried. The Board went into closed session at 5:40 pm.

**Old Business**

Peace Corps intern will be on site Sept. 3. An orientation meeting is scheduled for Sept. 10th. The intern is currently on a mission trip in Africa so Brenda was able to view several properties and send his pictures. He has selected an apartment to rent above Pikeland Motors.

The Solar Lunch and Learn was very well attended. Those attending felt it was very productive. About 65 attendees at the workshop. The Small Business Development Center will follow up with cost analysis for businesses interested in pursuing solar and representatives from Tick Tock Energy and other consultants will work with candidates for installation.

Brenda reported meeting with Andy Borrowman and the City of Pittsfield for potential projects for the RLF Closeout. Other county projects will be investigated for using the money. There is approximately $115,000 in loans to buyout and another $200,000+ bank balance.

**New Business**

The Highway 54 Corridor Group would like to meet in Pike County for their September meeting. They meet the third Thursday at 10:00 am.

Midwest CDI is August 6th through the 9th in Moline. As an advanced student, Brenda would only be attending the 7th and 8th. She would like the option of looking at the finalized schedule for sessions before deciding to attend. There are no scholarships for Advanced Students. The cost would be $160 plus one nights lodging at Stoney Creek.

Companies who are export ready from Pike County have been invited to participate in a Costa Rica Trade Mission for only the cost of airfare. Round trip airfare is currently around $450. Brenda has contacted Bale Bandit and Welbourne Innovations and they are considering the application to participate. Jim Sheppard suggested contacting Matt Bradshaw as well.

**Chairman’s Comments**

Chairman Pat Conley had no comments.

**Member Updates & Comments**

Casey French-Cass continues to work in the City of Pittsfield, fiber to homes within the city limits will be completed by fall for residents and businesses.

Charlie Hull- This is Charlie’s second week at the Chamber so still getting up to speed. Brenda mentioned that one project they will be partnering on is a Job Rack for current job openings that will be placed in the Visitors Center. Brenda and Charlie will keep the rack updated and monitor how much it is utilized.

Jim Sheppard-Discussion on replacing the county boiler will be an agenda item at tonight’s meeting.

Craig Gengler-Reported The Bucket has new owners.

Brenda Middendorf- Access Food grants are being submitted. She reported that Diane Vose was unable to attend because JWCC Southeast facility is hosting a Truck Driving Training Information Night. JWCC Southeast Facility will offer truck driver school beginning this fall.

Jeff Hogge – Closing on a deal on the winery and finalizing the sale of the 7 acre lot south of Jones for a trucking company transfer lot.

**Exit Closed Session**

A motion was made to come out of Closed Session by Max Middendorf, second, Jeff Hogge. Motion carried. The Board came out of closed session at 6:05 pm.

**Voting for Closed Session items**

The consensus was to recommend Brenda have the option of determining the value of attending Midwest CDI and to setup a meeting with the Highway 54 Corridor.

**Adjournment**

With business concluded, meeting adjourned at 6:15 pm.

Minutes respectfully submitted by Brenda Middendorf filling in for Karrie Spann, Secretary.

Next Meeting: Monday, August 27

Quarterly Membership Meeting-Monday, September 24, 2018 Pike County Farm Bureau Building, 5:30pm.