

Pike County Economic Development Corporation Meeting Minutes

Executive Board Meeting Minutes

Pike County Farm Bureau Conference Room

February 26, 2018

Attendees

Brenda Middendorf, Karrie Spann, Patrick Conley, Casey French, Diane Vose, Kaye Iftner, Craig Gengler, Max Middendorf, Jeff Hogge, Robert Wood, Carolyn Casteel, Jim Brown, Jim Sheppard

Call to Order

The meeting was called to order by Chairman Patrick Conley at 5:30pm. Meeting agenda and minutes were reviewed.

Minutes

After review, Kaye Iftner made the motion to approve the minutes as written, second, Casey French. Motion carried.

Financial Report

Craig Gengler summarized the financial report. Balance Sheet as of February 26, 2018: FNBG CD 1 \$15,303.19, PCEDC Savings-other \$57,683.00. Total Liabilities & Equity \$82,364.13. Profit & Loss- January 22-February 21, 2018: Miscellaneous revenue \$1,650.00, Program Income, Membership Dues \$14,200.00, Program Services Fees \$12,000.00, Gross Profit \$27,891.82, Total Expense \$1,374.29, Net Income \$26,517.53. Profit & Loss Previous Year Comparison: Net Ordinary Income: January 1-February 21, 2018 \$26,517.53, January 1-February 21, 2017 \$22,658.27. Income by Customer Summary total \$14,200.00.

Director's Report

Interim Director Brenda Middendorf summarized the recent activities in her written report. Committee work: Work Ready reminders and job application packets at Western High School, work with guidance counselors at Pleasant Hill and Griggsville re-scheduling job application training. Meetings/Trainings: host Skype meeting with Louis Ferrara, Deputy Director, Illinois Film Office. Revolving Loan fund work with State's Attorney. Work with PCDH on upcoming Water Operators meeting. Assistance to City of Pittsfield on CDBG Grant. Upcoming Activities: Rural Community Economic Development Conference-March 7 & 8, Florence Bridge CAG-March 8, Tri State Business & Industry Innovation Conference, JWCC, Quincy-March 14, PCEDC Annual Meeting-March 27.

Marketing Director Report

Brenda Middendorf summarized the Economic Development Attraction & Marketing Activities. Schedule visit for aquaponics firm, reschedule film office meeting, attended Trade Show.

Committee Updates

Business Retention & Workforce Development: Business/Education Roundtable-Changes to Work Ready Program-criteria for 2/3 year program.

Enter into Closed Session for Voting Members

Max Middendorf made the motion to go into Closed Session, Craig Gengler second. Motion carried. PCEDC went into closed session at 5:45pm.

Closed Session

Old Business

New Business

Peace Corp Fellowship Program updates: 3 candidates, Brenda will forward their resumes via email, interviews will be March 12.

Virtual Small Business Incubator: as part of a pilot program Pike County/Beardstown have been asked to participate in a Virtual Small Business Incubator, structured for serious business interests only, resources/people will be available through the virtual incubator for business advice on topics such as insurance, financial, legal, etc. In order for someone to participate in the incubator they will need to have a business plan, strong market demand, can be a new, existing or expanding business, Brenda Middendorf would be the primary contact for the virtual incubator for Pike County, the participants in the virtual incubator could use the PCEDC office space for meetings, technical support, and receive the promotion and support of PCEDC and the Illinois Small Business Development Center.

Opportunity Zone: part of the new Farm Bill/tax cuts, contact with Governor Rauner's office interested in concerns and obstacles in this area, program to be funded by private investors, focus on private investments in low income communities, Pike County should qualify as an Opportunity Zone but will need approval, looking at infrastructure/smaller projects all over the County, goal is to improve the County.

Job Fair Preparation Workshops: Brenda Middendorf would like to hold pre-job fair workshops to prepare potential job seekers for the Job Fair on May 10. Workshops planned for March, April and May before the Job Fair to help job seekers develop the skills and materials needed to be good candidates for the employment opportunities presented at the Job Fair on May 10.

Chairman's Comments

Member Updates & Comments

Jim Brown: good interest in the Zoe preservation.

Robert Wood: new ACE Hardware Store coming along, still looking for an Economic Director.

Kaye Iftner: Pike County Chamber of Commerce annual meeting, March 22 at the Crossroads Center. Golf Tournament, Bow Lake Golf Course, Friday, May 4 with a Cinco De Mayo theme, business after hours after the tournament.

Casey French: Fiber in Mt. Sterling, fiber for other locations in the works.

Diane Vose: JWCC Family Night for prospective students and their families, Muddy River Opera-presenting Hansel & Gretel for grades K-4, Thursday, March 8 at 6:30 p.m., Tri State Summit at JWCC in Quincy. JWCC Southeast Education Center is working to become a GED testing site.

Jim Sheppard: Audit presentation at Pike County Board meeting tonight.

Carolyn Casteel: Upcoming style show at Casteels.

Brenda Middendorf: next grant process started, need processor for deer for 2018.

Exit Closed Session: Voting for Closed Session Items

A motion was made to exit closed session at 6:23 p.m. by Robert Wood, Casey French, second. Motion carried.

A motion was made by Kaye Iftner to approve PCEDC's participation in the Virtual Business Incubator pilot program, Max Middendorf, second. Motion carried.

A motion was made by Casey French to approve PCEDC's participation in the pre-job fair workshops, Jeff Hogge, second. Motion carried.

Adjournment

With business concluded, a motion was made to adjourn the meeting by Robert Wood, second Max Middendorf. Motion carried. The meeting was adjourned at 6:26 p.m.

Minutes respectfully submitted by Karrie Spann, Secretary.

Next Meeting: Annual Meeting, March 27, 2018