**Pike County Economic Development Corporation**

**Executive Board Meeting Minutes**

**Pike County Farm Bureau Conference Room**

**January 22, 2018**

**Attendees**

Brenda Middendorf, Max Middendorf, Karrie Spann, Craig Gengler, Pat Conley, Jeff Hogge, Jim Sheppard, Blake Roderick, Kaye Iftner, Jim Brown.

**Call to Order**

The meeting was called to order by Patrick Conley, Chairman at 5:30pm. Meeting agenda and minutes were provided via email to members and were available for review.

**Minutes**

After review, Blake Roderick made the motion to approve the minutes as written, second Jim Brown. Motion carried.

**Financial Report**

Craig Gengler summarized the Balance Sheet as of January 16, 2018. Total assets: $57,360.08. Total Liabilities & Equity: $57,360.08. Profit & Loss, January 1-16, 2018: Interest-Savings, Short-term CD $38.48. Membership dues $1,475.00. Net Income $1,513.48. Income by Customer Summary total $1,450.00.

**Director’s Report**

Director Brenda Middendorf reviewed the written interim director’s report for January 2018. Committee work included CEO presentation, scheduling committee meetings, preparing minutes of committee meetings. Revolving Loan Fund is meeting this month, preparing semi-annual report for DCEO, work with the City of Pittsfield on CDBG Grant, assistance to Village of Pearl for shelter. Upcoming activities: Film Office visit January 30.

**Marketing Director’s Report**

Brenda Middendorf updated members on the Gary Camanaro’s report. Several projects are showing promise including an aquaponics/hydroponic project for Pike County. Development of a Pike County Film Office continues. Pike County will be the only downstate Illinois County to have a film office.

**Committee Updates**

Promotions/Marketing/Membership Committee-targeting new membership, developed a 2018 work plan/goals, new member packet, certificate of membership (renewed annually), and decal for display by members.

Business Retention/Workforce Development Committee-Work Ready program in all area schools with 1,2,3 year training role outs, Work Ready program potentially expanding into the 18-24 year old group with a possible partnership with JWCC, Business Education Roundtable in February, Virtual Job Fair in March, Adult Job Fair in May.

Small Business/Entrepreneur Committee-Small Business Institute-more Quick Books trainings at different levels, more succession planning with potentially more personal individualized training.

**Closed Session**

A motion was made to go into Closed Session by Max Middendorf, second, Jim Brown. Motion carried. The Board went into closed session at 5:52pm.

**Old Business**

HWY 54 Meeting-Good legislative attendance, PCEDC members in attendance felt that is was important that those from our area who are involved and impacted by the Hwy 54 developments form a coalition to present a cohesive message and voice priorities/concerns from our area. Brenda will communicate with the Pike County Board about the possibility of initiating a Hwy 54 support coalition.

**New Business**

Peace Corp Fellowship Program update-August 1- Intern Interviews.

Economic Development Conference, Springfield, Illinois--Brenda would like to attend this conference, the Pike County Farm Bureau will pay the conference fee of $160, no hotel stay will be needed.

Tri-State Business & Industry Innovation Conference-JWCC, Quincy, Illinois-Brenda would like to attend this conference the conference fee is $50.

Annual Meeting-March 27, 6:00pm, JWCC in Pittsfield, Mark Peterson from Intersect Illinois will be the speaker. Nominating Committee will make recommendations for Directors, Officers.

Two Rivers Farm Bureau Foundation Golf Tournament-all proceeds support the Ag. Literacy program. PCEDC has previously sponsored at the $100 level.

**Chairman’s Comments**

Chairman Pat Conley had no comments.

**Member Updates & Comments**

Blake Roderick-Story Corp project on the Flood of ’93, Office space available for rent at the Pike County Farm Bureau building, Centennial of Farm Bureau/4-H/Extension, Pike County/Scott County Farm Bureau merger study, Pike County Solar Issues/Ordinance.

Kaye Iftner- Pike County Chamber of Commerce is in the process of setting the date for their Annual Meeting.

Jim Sheppard- Pike County Board has Solar Ordinance, Hotel/Motel Tax on the agenda for their meeting this evening.

Max Middendorf-thanked Blake Roderick for the improvements to his office space in the Farm Bureau building.

Brenda Middendorf-ACCESS Food wrapping up for this year, no contribution from the State of Illinois this year, no processor, as of yet, for next year.

**Exit Closed Session**

A motion was made to come out of Closed Session by Max Middendorf, second, Blake Roderick. Motion carried. The Board came out of closed session at 6:28pm.

**Voting for Closed Session items**

A motion was made by Jim Sheppard to accept the offer of the Pike County Farm Bureau to pay the $160 conference fee and approve Brenda Middendorf to attend the Economic Development Conference in Springfield, Illinois, Blake Roderick, second. Motion carried.

A motion was made by Blake Roderick for PCEDC to pay the $50 conference fee and approve Brenda Middendorf to attend the Tri-State Business & Industry Innovation Conference at JWCC, Quincy, Illinois, Jim Brown, second. Motion carried.

A motion was made by Max Middendorf to sponsor a hole for $100 at the Two Rivers Farm Bureau Foundation Golf Outing, Jim Brown, second. Motion carried. (Blake Roderick, abstain)

**Adjournment**

With business concluded, a motion was made to adjourn by Jim Brown, second, Blake Roderick. Motion carried. The meeting was adjourned at 6:40pm.

Minutes respectfully submitted by Karrie Spann, Secretary.

Next Meeting: Executive Board Meeting-Monday, February 26, 2018, Pike County Farm Bureau Building, 5:30pm.